

HERTFORD HEATH PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF
THE ORDINARY MEETING OF THE PARISH COUNCIL
to be held on
MONDAY 16 JULY 2007 at 7:30pm
IN THE MISSION ROOM, VICARAGE CAUSEWAY, HERTFORD HEATH

ALL MEMBERS ARE HEREBY SUMMONED TO ATTEND
(and requested to arrive in time to help set up the tables and chairs)

- A. PUBLIC QUESTION TIME
1. APOLOGIES FOR ABSENCE
Jack Eames, Gillian Thornton, Andrew Crumpton
2. DECLARATION OF MEMBERS' INTERESTS
3. APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON 4 JUNE 2007
4. MATTERS ARISING (NOT OTHERWISE ON THE AGENDA)
- 4A. CO-OPTION TO THE COUNCIL
5. FINANCIAL MATTERS
- (A) Audit of Accounts
- (i) Accounts for year ending 31 March 2007 for approval - attached
- (ii) Financial Management Risk Assessment
- (a) Accounts for payment
- | | | | | |
|--------|------------------------------|--|---------|----------|
| (i) | Mrs C Morgan | Net salary for June | £468.27 | |
| | | Printing Annual Report newsletter | £60.00 | |
| | | Distribution of Annual Report newsletter | £42.30 | |
| | | AOL subscription | £15.99 | |
| | | Net salary for July | £468.49 | |
| | | Printing July's newsletter | £60.00 | |
| | | Distribution of July's newsletter | £42.30 | |
| | | AOL subscription | £15.99 | £1173.54 |
| (ii) | Mrs C Taylor | Net salary for June | £104.55 | |
| | | Net salary for July | £104.55 | £209.10 |
| (iii) | Mr P Webster | Net salary for June | £107.08 | |
| | | Net salary for July | £107.08 | £214.16 |
| (iv) | Basic Travel | Running PO bus in June | | £200.00 |
| (v) | Herts & Middx Wildlife Trust | Subscription | | £35.00 |
| (vi) | HMRC | PAYE and NI for Q1 | | £549.61 |
| (vii) | Mary Bourne | Prizes for poems | | £25.00 |
| (viii) | DJH Garden Services | Cutting Playing Field | | £88.13 |
- (b) Income
- | | | | |
|-------|--------------------------|--------------------------------|----------|
| (i) | EHDC | Litterpicking payment | £1123.75 |
| (ii) | Herts & Essex Newspapers | Village of the Year 2007 award | £250.00 |
| (iii) | "Anonymous" | Donation to fireworks | £40.00 |
| (iv) | | Sale of maps at Fete | £42.00 |
- (c) Balances
- | | | |
|------|-------------------------------|------------|
| (i) | Current Account (after above) | £540.75 |
| (ii) | Deposit Account | £17,560.21 |
6. POLICE MATTERS
- (i) HertsWatch flier on dangers of vandalised and illegally accessed substations (I have requested more)
7. COUNTY COUNCIL AND EAST HERTS DISTRICT COUNCIL MATTERS
8. REPORTS:
- (a) Chairman
- (i) Post Office closure

- (b) Planning Committee
 - (i) Applications received
 - * High Wood: Change of use of land and retention of paint ball games at a rate of 112 days/annum (A number of comments/objections have been received by the Clerk)
 - * Brides Farm: Single storey side and rear extension
 - * 1 Barclay Close: Proposed one bedroom house and garage
 - * East Herts Equestrian Centre: Single storey out building for machinery storage, temporary animal housing and kennel.

and any received after notices sent out.
 - (ii) EHDC decisions
 - * Haileybury: Erection of an air hall to provide tennis courts plus outdoor courts - permission granted
 - * Brides Farm: Conversion of existing stable block into two bed and breakfast units - permission granted
 - * The Silver Fox: Patio awning system - permission granted
 - * The Goat: Erection of cassette awning - permission refused
- (c) Playing Fields Committee
 - (i) EHDC again been asked to organise safety inspection of Playing Field
 - (ii) Riversmead agreeable to access to far end of field via Harrington Court Football Club to clear, Parish Council to look at funding for surfacing?
 - (iii) Basketball hoop, Freeride, other facilities for teenagers?
- (d) Highways and Byways Committee
 - (i) Report on Elbow Lane problems and discussion with HCC's Rights of Way Officer
 - (ii) EHDC's proposal to name development in land to rear of 103 - 111 London Road "Olivers Way"
- (e) Bonfire Night
- (f) Village Fete
- (g) Allotments
- (h) Wildlife Meadow and Pond
- (i) School
- (j) Clerk
 - (i) New Code of Conduct - copy attached. Suggest adopt at September's meeting
 - (ii) Computer grant scheme from HAPTC - up to £675 available
- (k) Village Greens
 - (i) Hedge by 37 Mount Pleasant
 - (ii) Request by Andrew Mills to plant a memorial tree on the village green this autumn for Bev Mills
- (l) Village Hall
- (m) Other
 - (i) Internet Access Point
 - (ii) Village of the Year 2007 competition - arrangements for presentations

9. CORRESPONDENCE RECEIVED

- (i) EHDC: Nomination requested for candidate to be elected to serve on Standards Committee
 - (i) BAA Stansted: Stansted Generation 2 - Rail Schemes Consultation
 - (iii) NHS - Delivery quality health care for Hertfordshire consultation with public meeting in St Andrews Church Hall Hertford on Wednesday 19 September 7.00pm - 8.3pm
 - (iv) EEAPTC: Newsletter
 - (v) HAPTC: Newsletter plus advice of the following courses:
 - (a) Town and Country Planning - 20 September at Novotel Stevenage 9.30am - 3.00pm
 - (b) Finance for Councils - 25 September at Quality Hotel Welwyn 9.30am - 12 noon
 - (c) Council as an Employer Workshop - 18 October at Novotel Stevenage 9.30am - 2.30pm
 - (vi) Hertford Museum: "Our Village: Our Museum" - request for support
10. NEWSLETTER AND PARISH NEWS ITEMS
11. DATE OF NEXT MEETING
- Monday 3 September 2007 in the Mission Room at 7.30pm
12. MATTERS OF URGENCY AND ITEMS FOR NEXT MEETING