

# HERTFORD HEATH PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF  
THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL  
to be held on  
MONDAY 12 MAY 2003 at 8:00pm  
IN THE MISSION ROOM, VICARAGE CAUSEWAY, HERTFORD HEATH**

1. APOLOGIES FOR ABSENCE
2. ELECTION OF OFFICERS
  - (a) Chairman
  - (b) Vice-Chairman
3. APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES
  - (a) Planning Committee
  - (b) Playing Fields Committee
  - (c) Highways and Byways Committee
  - (d) Allotment Manager
  - (e) Village Hall Committee
  - (f) School Governor (Alison Scarll appointed for four years from 1 April 2003)
  - (g) Nobles Charity (Sheila Pettman appointed for four years from 1 May 2003)
4. CO-OPTION OF NEW MEMBERS
5. REVIEW OF STANDING ORDERS AND TERMS OF REFERENCE OF COMMITTEES
6. APPROVE THE MINUTES OF THE MEETING HELD ON 7 APRIL 2003
7. MATTERS ARISING (NOT OTHERWISE ON THE AGENDA)
  - (a) Parish Maps
8. EAST HERTS DISTRICT COUNCIL MATTERS
9. REPORTS:
  - (a) Chairman
  - (b) Planning Committee
  - (c) Playing Fields Committee
  - (d) Highways and Byways Committee
  - (e) Allotments
  - (f) Wildlife Meadow and Pond
  - (g) Village Appraisal
  - (h) School
  - (i) Clerk
  - (j) Other
10. CORRESPONDENCE RECEIVED
  - (a) Nominations requested for HALC Executive Committee
  - (b) Winged Fellowship Trust 40th Anniversary - appeal for funds
  - (c) Assistant Chief Constable (following Redbourn's letter)
  - (d) NSPCC - appeal for held with fundraising
  - (e) Hertfordshire County Council - new Rights of Way areas.
  - (f) Hertfordshire Association 4 Young People - new management arrangements
  - (g) GO-East - Advice of meeting to be held on 11 June at Fleetville Community Centre, St Albans on Renewable Energy and the Planning System
  - (h) Royal Mint - Coronation Jubilee £5 Crown.
  - (i) Herts & Middx Wildlife Trust - Journal, gardening catalogue and newsletter
  - (j) CPRE - Planning Update and Rural Matters
  - (k) Stop Stansted Expansion - Advice on the Completion of the Department for Transport Questionnaire - *attached*
  - (l) Hertfordshire County Council - Draft "Hertfordshire Sustainable Development Guide"
  - (m) The Countryside Agency - "Parish Plans - guidance for town and parish councils"
  - (n) CDA Newsletter

11. FINANCIAL MATTERS

(a) Audit of accounts

- (i) Years ending 31 March 2000 and 31 March 2001 - update
- (ii) Year ending 31 March 2002 - request from new auditors

(b) Accounts for payment:

|       |                                |   |         |
|-------|--------------------------------|---|---------|
| (i)   | ChameleonScapes                | Tree work   | £700.00 |
| (ii)  | S Pettman (reimbursement)      | Oval plaque                                       | £103.00 |
| (iii) | Allianz Cornhill Insurance plc | Insurance   | £321.51 |
| (iv)  | CDA                            | Subscription                                      | £25.00  |
| (v)   | PCC Little Amwell              | Additional cost of including<br>Chairman's report | £34.00  |

(c) Grants and subscriptions

*In year 2002/2003, the following were made:*

|   |                 |                |
|---|-----------------|----------------|
| <i>HH Village Hall</i>                  | <i>Donation</i> | <i>£500.00</i> |
| <i>Holy Trinity PCC</i>                 | <i>Donation</i> | <i>£150.00</i> |
| <i>EHCPA</i>                            | <i>Donation</i> | <i>£100.00</i> |
| <i>WRVS</i>                             | <i>Donation</i> | <i>£50.00</i>  |
| <i>CPRE</i>                             | <i>Donation</i> | <i>£75.00</i>  |
| <i>CPRE</i>                             | <i>Subs</i>     | <i>£25.00</i>  |
| <i>Herts &amp; Middx Wildlife Trust</i> | <i>Donation</i> | <i>£95.00</i>  |
| <i>Herts &amp; Middx Wildlife Trust</i> | <i>Subs</i>     | <i>£30.00</i>  |

(d) Balances

12. PARISH NEWS ITEMS AND CONTRIBUTORS

13. DATE OF NEXT MEETING

*I should like to propose that the meeting be held on 9 June rather than 2 June. I shall be away for the earlier date. Cover is available but not from someone who knows the village. The later date would mean the gap between the May and June meetings and the June and July meetings is four weeks, rather than three weeks and then five weeks.*

14. MATTERS OF URGENCY

Clerk: Mrs CM Morgan

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