

HERTFORD HEATH PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF
AN ORDINARY MEETING OF THE PARISH COUNCIL
to be held on
MONDAY 5 JANUARY 2004 at 7:30pm
IN THE MISSION ROOM, VICARAGE CAUSEWAY, HERTFORD HEATH**

- 1. APOLOGIES FOR ABSENCE**
- 2. APPROVE THE MINUTES OF THE MEETING HELD ON 1 DECEMBER 2003**
- 3. MATTERS ARISING (NOT OTHERWISE ON THE AGENDA)**
- 4. EAST HERTS DISTRICT COUNCIL MATTERS**
- 5. REPORTS:**
 - (a) Chairman
 - (i) *Visit to Riversmead Housing Association*
 - (b) Planning Committee
 - (i) New Applications
 - *Redlands, The Roundings*
 - (ii) *CPRE request for support (copy enclosed)*
 - (iii) *EHDC response re Golf Course access*
 - (c) Playing Fields Committee

Report from EHDC re meeting point (copy letter enclosed)
Quotation from Sodexo for grass cutting of £500 +VAT for 15 cuts
 - (d) Highways and Byways Committee

Request by resident that grass verge in Woodland Road be tarmacked
 - (e) Allotments
 - (f) Wildlife Meadow and Pond

Cutler Memorial bench
 - (g) Village Appraisal
 - (h) School
 - (i) Clerk

Cleaning War Memorial
 - (j) Other
- 6. CORRESPONDENCE RECEIVED**
 - (a) *AGRE: Newsletter December 2003 (copy enclosed)*
 - (b) *Intalink: Passenger Transport Network Map (copy enclosed)*
 - (c) *GO-East: Renewable Energy and the Planning System - report and information on the Community Renewables Initiative*
 - (d) *defra: Equine Issues*
 - (e) *Open Spaces Society: Reminder that annual subscription due 1 September 2002 unpaid*
 - (f) *Russell Leisure Ltd: Advising of their expertise in the design and manufacture of children's outdoor play equipment and youth areas*
 - (g) *PC Scott: Abandoned vehicles (copy enclosed)*
 - (h) *Hertfordshire Police Authority: Recommended priorities and objectives for policing in Hertfordshire for the year 2004/2005*

- (i) *Herts & Middx Wildlife Trust: Wildlife Matters, list of events Nov 2003 to Apr 2004, notification of requirement for new trustees and new LandMAS Director.*
- (j) *Riversmead Housing Association: Garages in Woodland Road (copy enclosed)*
- (k) *Hertfordshire Police Authority: Policing and Community Safety - The Way Forward.*
 - (i) *Invitation to conference on 27 January to discuss community engagement, accountability and responsiveness, improving operational effectiveness and modernising the police service.*
 - (ii) *Building Safer Communities Together - summary of Government consultation paper and questionnaire.*
- (l) *Environment Agency: Information for Parish Councils on preparing for and dealing with flooding*
- (m) *EHDC: LEAF Grants (copy enclosed)*
- (n) *EHDC: Appraisal of Local Facilities (copy enclosed)*
- (o) *HALC: Information on Chairman of Local Council as candidate for the Chair, Flexible Working, Green's grass cutting leaflet, Salary award for Local Council Clerks and an offer for the Municipal Journal.*
- (p) *Sodexho: Advising that their services include tree surveys and works, fencing, landscaping, play equipment and repair, litter collection and dog bins.*
- (q) *EHDC: Arts Magazine Winter 2003*

7. FINANCIAL MATTERS

- (a) Audit of accounts
 - (i) *Auditor's comments on 2000 and 2001 accounts (copy enclosed)*
 - (ii) *Internal auditor's advice that the Council adopts Financial Regulations*
- (b) Precept 2004/2005
- (c) Accounts for payment

(i)	Goodwood Garden Furniture - Cutler Memorial bench (approval)	£289.00
(ii)	PKF audit fee for years ending 31 March 2000 and 31 March 2001	£571.05
(iii)	Sodexho - second payment for cutting Playing Field	£284.94
(iv)	SLCC - membership subs for 2004	£64.00
(v)	Glasdon UK Ltd - litter bin liners	£47.84
(vi)	HCC - street lighting maintenance 1 Oct 2002 to 31 Mar 2003	£361.14
(vii)	HCC - street lighting maintenance 1 Apr 2003 to 30 Sep 2003	£361.14
(viii)	EHDC - Parish elections	£159.91
(ix)	Clerk's extra hours and expenses (details with Chairman)	

8. PARISH NEWS ITEMS AND CONTRIBUTORS

9. DATE OF NEXT MEETING

2 February 2004 at 7.30pm

10. ANY OTHER BUSINESS

Clerk: Mrs CM Morgan

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